

REQUEST FOR REFUND FORM

In general, camp fees are not refundable. In the case of genuine hardships and/or emergencies (family move, immediate family death, serious illness, etc.) however, every effort is made to help where possible.

- The Troop must request any refunds in writing citing full details, and including written statements from the Scout and/or his family where possible.
- The \$75 initial deposit is not refundable, although it is transferable to a replacement youth in the Troop.
- Maximum refunds (monies in excess of the \$75 initial payment) are available in the case of families leaving the area prior to camp, or in other cases of genuine hardship on a case-by-case basis, up to the 2-week before arrival deadline.
- Other refund requests received in writing prior to the Troop's departure from camp may receive up to one half of any funds received in excess of the \$75 initial payment.
- Refunds requests received after a Troop's departure from camp will not be granted.
- All refunds will be made to Troops only sent to the attention of the Committee Chair following the September Camping Committee meeting review.
- Scouts sent home for disciplinary reasons forfeit all refunds.

REFUND REQUEST FOR:

SCOUT NAME: _____

UNIT #: _____ COUNCIL: _____ DISTRICT: _____

DATE OF CAMP: _____ AMOUNT PAID (\$): _____

REFUND REQUESTED (\$) : _____ CONTACT PERSON: _____

CONTACT PERSON PHONE OR E-MAIL: _____

COMPLETE AND DETAILED REASON FOR NOT ATTENDING CAMP; USE BACK IF NEEDED:

COUNCIL COMMITTEE USE ONLY:

DATE RECEIVED BY COUNCIL SERVICE CENTER: _____ PAYMENT RECEIPTS ATTACHED: YES NO

AMOUNT OF FEE PAID (\$): _____ AMOUNT REFUNDED (\$): _____

COMMITTEE SIGNATURE _____ DATE REFUND ISSUED: _____

ACCOUNT CODED: _____